



PIONEER GIRLS SCHOOL

P. O. Box 33421 - 00600, Nairobi, Kenya
Tel: +254 705 723 030, +254 700 372 352/+254 700 372 354
Email: finance.enquiries@pioneerirlsschool.co.ke | Web: www.pioneerirlsschool.co.ke

ELIGIBILITY INFORMATION PACK

INFORMATION PACK REF PGS/IP/2022

Pioneer Girls School requires the following forms and documents to be submitted to the school in support of a student's application.

ADMISSION POLICY

- Selective Admission Policy.
- The Pioneer Girls School is highly Academically - Oriented without being highly selective.
- The criterion for acceptance in a Form is academic attainment. In general, any student willing to learn is accepted.
- Minimum K.C.P.E Pass of 350 marks and above.

APPLICANT'S REQUIRED DOCUMENTS

1. Completed Pioneer Girls School Application Form *SEE DOCUMENT REF. PGS/AF*).
2. K.C.P.E results slip and leaving certificate (Please first supply us with the original; a copy of the original will be kept by the school).
3. Birth certificate in English (Please first supply us with the original; a copy of the original will be kept by the school).
 - 3.1. For Foreigners, Valid passport (Please first supply us with the original; a copy of the original will be kept by the school).
4. Four passport photographs.
5. Leaving Certificate in English (The original will be kept by the school) to be submitted before the start of school.
 - 5.1. Recommendation Letter from your previous school principal.
 - 5.2. End-of-year report in English (Please first supply us with the original; a copy of the original will be kept by the school) to be submitted before the start of school.
6. **Vaccination certificate** (Please first supply us with the original; a copy of the original will be kept by the school).
7. Completed school medical form. (*SEE DOCUMENT REF. PGS/MF*).
8. Parent/Guardians should fill out the Pick – Up and Drop – Off Authorization Form. (*SEE DOCUMENT REF. PGS/PAF*).
9. Fee Payment Commitment Form. (*SEE DOCUMENT REF. PGS/FCF*).

I have read and agreed to the Terms and Conditions.

❑ APPLICATION FORMS:

- | | | |
|--|-----------------------------------|---------------------------------------|
| 1. Application for Admission Form (<i>DOCUMENT REF. PGS/AF</i>) | <input type="checkbox"/> PROVIDED | <input type="checkbox"/> NOT PROVIDED |
| 2. Pioneer Girls School Medical Form (<i>DOCUMENT REF. PGS/MF</i>) | <input type="checkbox"/> PROVIDED | <input type="checkbox"/> NOT PROVIDED |
| 3. Fee Commitment Form (<i>DOCUMENT REF. PGS/FCF</i>) | <input type="checkbox"/> PROVIDED | <input type="checkbox"/> NOT PROVIDED |
| 4. Pioneer Girls School Pick-Up and Drop-Off Authorisation Form (<i>DOCUMENT REF. PGS/PAF</i>) | <input type="checkbox"/> PROVIDED | <input type="checkbox"/> NOT PROVIDED |

Please present the following documents in regard to the applicant.
The school will make copies where appropriate:

1. Birth certificate/Passport (Passport page in which immigration permit/pass is stamped (*if an applicant is non-Kenyan*)).
2. Medical record.
3. Copies of IDs for all adults (Including parents) listed on the Pioneer Girls School Pick-Up and Drop-Off Authorisation Form.
4. Academic records relating to the grade level most recently completed by the applicant at their former/current school.
5. Leaving Certificate from applicant’s most recent school. All acceptances offered by Pioneer Girls School are subject to the submission of the applicant’s most recent end of year report and leaving Certificate.

All items listed above (Excluding the leaving Certificate) are to be submitted to the school before/on the day of the applicant’s scheduled placement interview/test.

The school cannot give feedback on a placement interview/test before it in receipt of the above items.

Once an applicant has been issued a letter of acceptance, the applicant must then request the issuance of a Leaving Certificate from their current/most recent school. The Leaving Certificate must be submitted to Pioneer Girls School before the student can begin class.

Immigration Law in Kenya requires all non-Kenyan students enrolled in educational institutions to have a Pupil/Student Pass.

	CLASS			
FEES	FORM I	FORM I	FORM I	FORM I
Annual Tuition Fees				
Annual Tuition Fees				
Annual Tuition Fees				
Annual Tuition Fees				
3 rd Installment				
Boarding				

The above fees are subject to change and **DO NOT** include the cost of books, uniforms, or bus transportation.

Tuition fees will be collected in Cheques, based on the table shown above. The above fees have been calculated assuming a conversion rate of 103/- Ksh. If there is a change in exchange rate of over 10% against the United States Dollar before the total payment of the annual tuition fees, Pioneer Girls School reserves the right to revise the fees. A one-time fee of Ksh_____ is to be paid upon registration by new students.

❑ PAYMENT OF TUITION FEES:

- 1st Payment upon registration
- 2nd Payment two weeks before start of Term 2
- 3rd Payment two weeks before start of Term 3

❑ SIBLING TUITION DISCOUNT:

The school offers the following discounts for families enrolling 2 or more children:

- First Sibling: Full Tuition
- Second Sibling: 5% Discount
- Third Sibling: 10% Discount
- Fourth Sibling (and above) : 20% Discount Each

Cheques payable to: Pioneer Girls School

NO CASH WILL BE ACCEPTED.

Payment should be made to:

Pioneer Girls School				
BANK DEPOSIT		OR	MPESA	
Bank Name	Equity Bank (K) Ltd.		MPESA Paybill Number	247247
Account Name	Pioneer Girls School		Account Number	254650#ADM NO.
Account Number	0010101203805			
Branch	Corporate			

On behalf of Management of Pioneer Girls School, we would like to welcome you to Pioneer Girls School.

For any enquiries: Visit our Finance Office in Nairobi for more details, or

Email us on: finance.enquiries@pioneerschools.ac.ke

P. O. Box 33421-00600 Nairobi.

Tel: 0721 484 392/0705 723 030, **NAIROBI OFFICE:** 0700 372 352/4/5

Email: admissions@pioneergirlsschool.co.ke OR info@pioneergirlsschool.co.ke

Apply online: www.pioneergirlsschool.co.ke



PIONEER GIRLS SCHOOL

Vitae Abundante

YEAR 2022 FEES STRUCTURE

FORM	TERM 1	TERM 2	TERM 3
FORM 1	KES 100,000	KES 100,000	KES 100,000
FORM 2	KES 110,000	KES 110,000	KES 110,000
FORM 3	KES 120,000	KES 120,000	KES 120,000
FORM 4	KES 130,000	KES 130,000	KES 130,000

NB:

1. Non - refundable commitment fee of **Ksh.20,000** which is part of School fees for Term 1, Form 1.
2. Charges for new admission in every form - **Ksh.100,000** together with the terms fees to cater for Uniform, Beddings and Textbooks.
3. For all new admissions payment must be with a Bankers Cheque. **(Payment of fees by cash or personal Cheque is not acceptable).**
4. Money paid is not refundable or transferable to another account.
5. Payment should be made to:

PIONEER GIRLS SCHOOL				
BANK DEPOSIT		OR	MPESA	
Bank Name	Absa Bank (K) PLC.		MPESA Paybill Number	303030
Account Name	Pioneer Girls School		Account Number	2040983387
Account Number	2040983387			
Branch	Murang'a			

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